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Nutrition risk assessment: review/complete.													
	11												
Nutrition risk assessment appears accurate.		Nutrition ris	K assess	ment appea	rs accurate.								
12 High risk receives meal 5 days per week.	12	High risk re	eceives m	<u>eal 5 days</u> p	er week.								
F) Center Management	F) Cente	er Managen	nent										
26 Operating Hours: Days per week:	26	Operating I	Hours:		Days per we	ek:							
18 Adequate staffing during senior center hours.	18			ring senior of									
Overall good atmosphere in center.				-									
Manager and staff are receptive to concerns / suggestions.		Manager a	nd staff a	re receptive	to concerns /	suggestions.							

page		YES	NO	COMMENTS
14	Participants in attendance sign in.	_	_	
12	All persons served are eligible participants.			
11	Nutrition Education provided monthly-C1/quarterly-C2.			
21	Current Alabama ENP manual available & easily accessible?			
18	Manager demonstrates a sincere respect for all attendees, staff.			
14-15	Waiting list of eligible persons used for congregate fill-in days.			
15	Current contact info available on all clients.			
18	Basic education and training for center manager.			
18	Plan in place to manage the services if Center Manager is out.			
G) Safet	y .			
19,21-22	Floor covering, walls, ceiling, doors, windows, etc. are in good condition with no hazardous areas. Kitchen light covers 6-202.11			
20	First Aid supplies are available and stocked adequately.			
20	Center staff are trained in basic first aid and emergency procedures.			
20	Yearly fire and severe weather drill provided to participants.			
20	Fire Extinguisher is easily accessible, serviced within the past 12 months and can be used by staff.			Date of service:
19	Furniture is arranged safely, aisles and doors are unobstructed.			
20	Cleaning supplies and toxic materials stored separate from food and serving items. MSDS available.			
	Home prepared food items are not used or consumed during			
37	nutrition program hours.			
	Manager & staff aware of illness plan and clean-up procedures. en / Sanitation			
64	Hand washing sign is posted in kitchen and restrooms.			
04	Soap, hot water and disposable towels or hand dryer are			
64	available for hand washing in kitchen and restrooms.			
30, 64,	Servers wash hands before and after serving.			
30	Servers wash hands in appropriate sink designated for hand washing, not in dish washing sink.			
21-22	Garbage cans are lined and clean with lid. Trash is disposed of properly.			
22,45	Refrigerator is clean, holds food at = 41°F, enough capacity to store cold food items.</td <td></td> <td></td> <td></td>			
22, 45	Freezer is clean, has thermometer, frozen meals frozen.			
47, 70-				
73,75	Tea/coffee urn is clean and sanitized.			
6-	Sanitizing solution is available, labeled and is appropriate			
65	strength.			
66	Staff able to properly check thermometers in ice bath.			
42	Two properly working food thermometers on hand.			
54	All supplies stored at least 6" off floor and in a contained area.			
24	Adequate pest control.			How often serviced:
11, 51	Wiping cloths are clean and kept in sanitizing solution.			
53	No eating, drinking, smoking or chewing in the kitchen.			

page							NO		COMMEN	rs
25	Mops / bro	oms store	d not in dired	ct contact w/						
49	Oliver mac	hine is cle	an to sight a	nd touch.						
49 - 50	Ice machin	e is clean	to sight and	touch. (4-60						
I) Temp	erature of I	Menu Iten	າຣ							
		De	livery					Serv	vina	
	Pans	1	2	3		1	2	3	4	
Entrée										
Side Side										
Side										
Cide										
Milk										
J) Food	Service									
page	1					YES	NO		COMMEN	ITS
				orded upon o	delivery of food and					
31,86	prior to ser	vice of foc	od.							
31,35, 43- 44		ter is clea	ned and san	itized before	and after use.					
30-31, 34,										
		stored in	holding cabii	net upon rec	eiving.					
	Food held at adequate temp to maintain food quality. Staff aware									
			Iding cabinet	•						
31,45-46	6 Holding Cabinet works properly.									
30-31	Cold food is stored in refrigerator upon receiving.									
	Milk is received in a clean, well maintained insulated cooler with									
24	adequate ice and properly functioning drain.									
32,47,76, 80-81										
00-01	utensils, and tray arrangement.									
32,40,51	51 Dining and serving tables are washed and sanitized.									
	Supplies needed for the meals are counted and set aside prior to									
32	meal service.									
30,40	Hair nets and clean aprons are worn by servers. 2-402.11 Servers have good bygiene and clean clothes									
52	Servers have good hygiene and clean clothes.									
53	Servers are free of sickness, open wounds, cuts.									
53,65	Plastic gloves are properly worn and used while serving.									
					o the serving guide;					
32,47		•	ood with glov	-						
	Items handed out separate are placed on the table in front of									
40	participant.									

		YES	NO	COMMENTS
41	Milk leftover from the day before is served first.			
	Only those pans being served from are removed from hot/cold storage first.			
41	Kitchen area is appropriately cleaned after service.			
	Pans washed, utensils cleaned and properly sanitized, supplies returned to storage area.			
	Comments about food are solicited and recorded on Item Delivery Ticket.			
) C-2 / I	Home Bound Meals			
14-15	Current list of Home Delivered Meal Recipients on File.			
13-15	Meals are delivered only to eligible clients.			
13-15	Homebound waiting list is maintained at center.			
16	C-2 clients are periodically reminded about contributions.			
	Participant information is maintained at the center for accurate			
	record keeping.			
32, 38	3 compartment trays / cup lids are dated.			
32, 30	Home delivery meal containers are adequate in size and quantity			
	and properly sealed for cold/hot.			
	Home delivery containers are clean and sanitized.			
	Home delivery route is completed in less than 2 hours.			
55				
	Vehicle is free of odors, dirt, grime, and pets.			
*5	Vehicle is free of odors, dirt, grime, and pets. Course Book of Food Safety on the Go			
*5 Module 5			ļ	
*5 Module 5	Course Book of Food Safety on the Go			
*5 Module 5) Obse i	Course Book of Food Safety on the Go vations / Comments			
*5) Obser	Course Book of Food Safety on the Go vations / Comments			
*5) Obser	Course Book of Food Safety on the Go vations / Comments erved: Menu #			
*5) Obser	Course Book of Food Safety on the Go vations / Comments erved: Menu #			
*5 Module 5) Obser	Course Book of Food Safety on the Go vations / Comments erved: Menu # ed Number of Servings left after all meals were served:			
*5) Obser] Obser	Course Book of Food Safety on the Go vations / Comments erved: Menu #			
*5) Obser Ienu Se	Course Book of Food Safety on the Go vations / Comments erved: Menu # ed Number of Servings left after all meals were served:			
*5) Obser] Obser	Course Book of Food Safety on the Go vations / Comments erved: Menu # ed Number of Servings left after all meals were served:			
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*5 Module 5) Obser	Course Book of Food Safety on the Go vations / Comments erved: Menu # ed Number of Servings left after all meals were served:			

Physical Needs of Facility:
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Additional Information of Interest:
Additional mormation of interest:
Equipment Concerns:
Equipment concerns.
Supply Concerns:
Reimbursement Concerns: